Installation Instructions for California Franchise Tax Board's 1999TY K-1 (565) TestWare

K-1

Background

We developed a software program to make it easier for you to submit Schedule K-1 (565) information to us. Using our K-1 TestWare you can submit K-1s via CD, diskette, or magnetic media. K-1 TestWare was developed to enable transmitters to identify and correct errors before submitting K-1 files.

Benefits of using K-1 TestWare

K-1 TestWare includes two programs: K-1 Verify and K-1 Convert. Also included are examples of how your files should look when they pass or fail the TestWare programs.

K-1 TestWare includes only data integrity edits; it does not provide calculations of any kind. An example of a K-1 Edit Report is located on page 34 in FTB.Pub.1062, *Guide for Schedules K-1 (565) Filing by CD, Diskette, or Magnetic Media*. Additionally, pages 29 through 33 will help you identify what and where the error is.

K-1 Verify and K-1 Convert are PC based programs. Please use these programs when you submit files on CDs or diskettes. If you currently send magnetic tapes or cartridges, you may want to download or copy sample data files onto your PC for testing purposes. This allows you to benefit from the K-1 TestWare as well.

K-1 Verify

The K-1 Verify program edits header, detail, and trailer records to ensure the fields are the correct length and position we require. When your files pass the K-1 Verify program edits, send only your production files via CD or diskette to us. Do not submit test files.

K-1 Convert

The K-1 Convert program expands your files from a delimited format to a standard fixed length format. K-1 Convert does not replace K-1 Verify. K-1 Convert expands spreadsheet formats, allowing your records to process accurately when you use the K-1 Verify edit program.

Installation Instructions

K-1 TestWare instructions are located in the "readme" file. However, it's easy to use:
1. Insert the disk into your PC,
2. Open the File Manager/Explorer,
3. Open the "readme" file for instructions,
4. Drag and drop your K-1 files onto one of the EXE files,
5. The results are viewable in moments.

FTB Pub.1062

You can find additional information regarding filing Schedules K-1 (565) by CD, diskette, or magnetic media on FTB's Home Page (**www.ftb.ca.gov/elecserv**) in FTB Pub.1062, *Guide for Schedules K-1 (565) Filing by CD, Diskette, or Magnetic Media*. If you prefer a paper copy of FTB Pub.1062 or have questions regarding K-1 TestWare, contact the e-file Help Desk at (916) 845-0353, between 8 a.m. and 5 p.m., PST.

Limit of Liability

Franchise Tax Board makes no warranties of any kind, either express or implied, with respect to the 1999 K-1 TestWare. In no event shall Franchise Tax Board be liable for any damages arising from or related to the use of this K-1 TestWare.

> **Thank You**
> For your participation in FTB's
> K-1 (565) Magnetic Media Program